



STITTSVILLE MINOR HOCKEY ASSOCIATION

**Stittsville Minor Hockey Association
Monthly Council Meeting – May 20, 2025
7:00pm - Amberwood Lounge & Eatery (ALE)**

In attendance:

Executive (voting members)		Council	
Terry Foley, President	Y	Ben Kirkwood	N
Nichole Dufour, Secretary	Y	Bill Corcoran	Y
Natasha Pappin, VP - Support Services	Y	Brad MacDonald	Y
Kelly Evans, VP - Finance	Y	Brayden Bowditch	N
Rob Lomas, VP - Operations	Y	Courtney Milbury	Y
Mike Kemp, Director - Competitive	Y	Holly Foley	Y
VACANT , Director - U7/U9	N/A	Jennifer MacDonald	Y
Mike Bew, Director - U11/U13	Y	Joe Discher	N
Andrew Dunmore, Director - U15/U18/U21	Y	John McNamee	N
Omar Sultan, Director at Large	Y	Leanne Simpson	Y
		Stacey Nestruck	N

1. Call to Order:

The meeting was called to order at 7:01pm with Terry Foley (President) chairing the meeting.

2. Approval of the Agenda

Mike Bew (Director House U11/U13) made a motion to approve the agenda. Kelly Evans (Vice-President of Finance) seconded the motion.

3. Approval of the Minutes

Natasha Pappin (Vice-President of Support Services) made a motion to approve the minutes from the Annual General Meeting (AGM) held on April 22nd, 2025. Mike Bew (Director, U11/U13) seconded the motion.

4. Conflict of Interest

Not applicable.

5. Appointment of New Council Members

The following council member nominees were put forward for consideration:

Initial Council Nominees - May 20 2025					
Support Services		House - U7/U9		Competitive	
Bill Corcoran	Director - Communications	Vacant	Convenor - U7	Courtney Milbury	Convenor - Admin
Brad MacDonald	Webmaster	Vacant	Convenor - U9	Holly Foley	Convenor - Operations
Jennifer MacDonald	Tournament Coordinator			Stacey Nestruck	Equipment
Joe Discher	Risk and Safety				
Leanne Simpson	Registrar				
Nichole Dufour	Clinics Coordinator				
Finance		House U11-13			
Bill Corcoran	Fundraising & Sponsorship Coordinator	Brad MacDonald	Convenor - U11		
		Jennifer MacDonald	Convenor - U13		
Operations		House U15-18-21			
Ben Kirkwood	Equipment - Goalies	Leanne Simpson	Convenor - U15		
Ben Kirkwood	Equipment - Teams	Natasha Pappin	Convenor - U18		
Brayden Bowditch	RIC	Vacant	Convenor - U21		
Holly Foley/Jennifer MacDonald	Ice Scheduler				
John McNamee	Referee Scheduler				
Vacant	Coach Mentor				

Rob Lomas (VP, Operations) raised a motion to approve the nominees. Mike Bew (Director, U11/U13) seconded the motion. All Executive members were in favour.

Messaging will be sent out advising the community that roles are available at the U7/U9 level.

6. President Update

HEO D4 Updates

- LCMHL is looking for Statisticians at the U11, U18 and U21 level.
- Tournament sanction requests are to be submitted ASAP.
- All travel permits are being requested by Nov. 30/25. A reminder that approved rosters are not required to submit permits.
- All Rep B teams will be required to use TTM to track affiliations and suspensions, just as House teams do.
- A new declaration will be required in Spordle stating that, as a volunteer, your police check is valid for the entirety of the season.
- Mike Taylor is the new President of D4.
- Mike Smith has taken over Risk and Safety.
- West Carleton has a new president: Chris Havey.

7. Vice-President of Finance update

- Still in a deficit from the previous two seasons (2022-23/2023-24).
- See final [Finance report for 2024-25 season](#) for more information.
- Request for the annual audit has been submitted.
- Reach out to Kelly with proposed budget items prior to the June 3rd budget meeting.

8. Fundraising & Sponsorship Coordinator update

- Considering a proposal to lessen the contracts on half-ice boards.
- Working with the Barley Mow to reconcile non-payments for past advertising.
- Priced out advertising signage for registration:

- Mini B mobile signs (Curbex): \$209 for 30 days + \$59 set-up + City permit required = approx. \$500/year
- “Flipper” signs (\$239 each) to be placed at supporting businesses and/or lawn signs (\$10 each) with QR codes for council members’ lawns. Much more cost effective as they can be reused year-over-year.
- Items will be brought forward again for consideration during next month’s budget meeting.

9. Vice-President of Operations update

- A call-out for referees and timekeepers will happen in June with training to be held in August/ September.
- A clean-out of the equipment locker is planned for over the summer.

10. Vice-President of Support Services update

- Emails will be going out to convenors shortly re: carry-over suspensions although there are not many.

11. Director of Competitive update

- Deadline has passed to submit coaching applications.
- Interviews will be held shortly with voting to happen secretarially via email unless a regular council meeting is held on June 17th.
- Four levels only received one application (all returning coaches). The U13 team received 6 applications.

12. Director of U7/U9 update

- No updates this month (no Director)

13. Director of House U11/U13 update

- No updates this month

14. Director of House U15/U18/U21 update

- No updates this month

15. New Business

a. Operational Planning for the 2025-26 Season

In preparation for next month’s budget meeting, Holly Foley, Ice Scheduler, shared some statistics on ice-usage last year:

- Budgeted for 2,762 hours including a 244 hr contingency.
- 2,756 hrs used, 315 full-ice practices given (planned for zero).
- Came in under budget
 - Used less Sensplex ice;
 - No Beckwith price increase;
 - City costs weren’t raised until Jan 1/25;
 - Sold 64.5 hours

- Returned ice to City earlier than usual thanks to proactively planning around key dates (Labour Day, Thanksgiving, Halloween, Parade of Lights, etc.);
- Asked for limited ice during Christmas break, exam periods, Super Bowl, March Break and Grey Cup.
- Only burned 19.5 hours (no stats on Coaches/teams or reasons).

Jenn MacDonald, Tournament Organizer, also briefly reviewed a proposal for next season:

- U7 Fundays to be increased to two days. Host half the teams on Saturday and half on Sunday.
- U9 tournament can be abolished. Not enough interest prior to them switching to full-ice in January.
- U11/13 C tournament to be reduced to 4 teams.
- U11/13 A tournament to be increased to 8 teams and run Friday - Sunday.
*Avoid conflicts with the West Carleton tournament.
- U18 Grad game to remain on the schedule.
- U18 tournament TBD. Usually held after March Break however, not a lot of time left in season this year to accomodate.

Terry Foley, President, will look into clinic offerings to see if Stittsville will have the opportunity to host any this year to generate additional revenue.

Generally speaking, the budget will remain quite similar to the 2024-25 budget with minor tweaks to address special team requests or registration numbers.

b. Registration Advertising Signage

Addressed via the Fundraising update above.

c. Picture Day

Marie Cote (outgoing Secretary) had advised Nichole Dufour (current Secretary) that there was an appetite to have Tara Lee do the team photography for the House teams this year.

Tara did photography for the competitive teams last year and families were happy with the results. It was decided that she was not the right choice for House teams due to the need for ice time to be allocated for her sessions, the number of teams and the price structure.

Nichole will be reaching out to other companies for options outside of what has been used in the past. Council is keen to have in-person team photos rather than those that are AI/Photoshop generated.

16. Adjournment

Rob Lomas (Vice-President of Operations) made a motion to adjourn the meeting at 8:51pm.

Motion was seconded by Mike Bew (Director of U11/U13).